

**KEYSTONE OAKS SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**WORK SESSION
Tuesday, August 11, 2015
7:00 PM**

MINUTES

Call to Order

President Patricia Ann Shaw called the meeting to order at 7:01 p.m.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. Domalik, Mr. Finucan, Mr. Hommrich, Mr. Howard, Ms. Lindsey and Ms. Shaw. Also present were Dr. Stropkaj, Superintendent; Dr. Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary

Preschool Patrollers

Officer John Bruner, School Resource Police Officer/ Safety Coordinator, and Ms. Maria Dayka, retired Family/Consumer Science teacher, presented the "Preschool Patrollers" – Myla Helms, Ahron Kilmer, Antonino (Tino) Mercuri.

Public Comment

PUBLIC COMMENT

Richard Novak
Green Tree

Re: David Bender – Girls Tennis Head Coach

Board President's Report

BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw

The following action item will be considered at the August 18, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes

I. BOARD MINUTES

It is recommended that the Board approve the Special Voting Minutes and Work Session Minutes of June 18, 2015, and the Business/Legislative Minutes of June 25, 2015.

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*
Mr. Donald Howard - Alternate
- II. SHASDA Report *Mr. Daniel Domalik*
- III. Golden Wings Foundation, Inc. Report *Mr. Donald Howard*
- IV. PSBA/Legislative Report *Ms. Raeann Lindsey*
- V. Castle Shannon Borough Council Minutes *(Available Online)*
- VI. Dormont Borough Council Minutes *(Available Online)*
- VII. Green Tree Borough Council Minutes *(Available Online)*

Executive Session

VIII. EXECUTIVE SESSION

Prior to the Work Session, a discussion was held regarding personnel matters and a confidential student matter. The Executive Session reconvened after the Work Session to continue discussions regarding personnel matters.

Superintendent's Report

SUPERINTENDENT'S REPORT – Dr. William Stropkaj

The following action items will be considered at the August 18, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Settlement Agreement and Release

I. SETTLEMENT AGREEMENT AND RELEASE

The Administration recommends the approval of the *Settlement Agreement and Release* reached as a result of a due process complaint filed with the Office of Dispute Resolution with regard to Student #2015-001, and authorization for Administration to take all steps in accordance therewith.

Project Succeed Contract
Joel Vanucci

II. PROJECT SUCCEED CONTRACT – PROGRAM DIRECTOR 2015/2016

It is recommended that the Board approve the *Project Succeed Contract for Employment* of Joel Vanucci as Program Director for the 2015/2016 school year.

Band Uniforms

III. BAND UNIFORMS

It is recommended that the Board approve the purchase of marching band uniforms and accessories from Band Shoppe at a cost not to exceed \$57,916.05.

Professional Development

IV. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference request:

Suzanne Lochie

Suzanne Lochie PA Association of Pupil Services Administrators \$563.95
 2015 Fall Workshop
 Carlisle, PA
 October 19, 2015 (General Funds)

- A discussion by Dr. Stropkaj and Board Members followed regarding the PSSA and Keystone Exams.

Education Report

EDUCATION REPORT – Ms. Raeann Lindsey

The following action item will be considered at the August 18, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Mathematics Text Book Disposal

I. MATHEMATICS TEXT BOOK DISPOSAL

The Administration recommends the disposal of the following mathematics books from Harcourt Math PA Edition, Publication 2005:

<u>Grade Level</u> <u>Disposal</u>	<u>Number of Books for</u> <u>ISBN</u>
1 1-6)	138 (Assorted Volumes
2	120 (Assorted Volumes 1-6)
3	175 0-15-343102-4
4	202 0-15-343103-2
5	185 0-15-343104-0

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William Stropkaj

The following action items will be considered at the August 18, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Title I Non-Public School Contract

I. TITLE I NON-PUBLIC SCHOOL CONTRACT

The Administration recommends that the Board approve the *Title I Non-Public School Contract between the Keystone Oaks School District and the Allegheny Intermediate Unit* for the 2015/2016 school year for Title I services to students at St. Anne, St. Bernard, St. Gabriel and St. Thomas More Schools.

Transition Consultant for Special Education Services

II. TRANSITION CONSULTANT FOR SPECIAL EDUCATION SERVICES

The Administration recommends that the Board approve DJ Morgan Educational Consulting, LLC, as a Transition Consultant to provide services for special education at a cost not to exceed \$18,135.00 for the 2015/2016 school year.

Peer Jury School-Based Diversion Program

III. PEER JURY SCHOOL-BASED DIVERSION PROGRAM

The Administration recommends that the Board approve the Peer Jury School-Based Diversion Program to continue at the Keystone Oaks Middle School and the Keystone Oaks High School (under the direction of **Officer John Bruner**) for the 2015/2016 school year.

**School Dental Services
Dr. George Royer**

IV. SCHOOL DENTAL SERVICES – DR. GEORGE ROYER

The Administration recommends that the Board approve the Agreement for School Dentist Services with **George Royer, D.M.D.**, for the 2015/2016 school year.

Alternative Education for Disruptive Youth Program Agreement

V. ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH PROGRAM AGREEMENT

The Administration recommends that the Board approve the *Alternative Education for Disruptive Youth Program Agreement* for the 2015/2016 school year to be implemented on an as needed basis or if court appointed.

AIU Head Start Lease Agreement

VI. ALLEGHENY INTERMEDIATE UNIT HEAD START LEASE AGREEMENT

It is recommended that the Board approve the Allegheny Intermediate Unit Head Start Program Lease Agreement with the Keystone Oaks School District at an amount of \$4,250.04, payable in twelve (12) installments, effective September 1, 2015 through August 31, 2016. The space rental is at Dormont Elementary School, Room 111.

Communications Report

COMMUNICATIONS REPORT – Ms. Neely Crowell

FOR INFORMATION ONLY

Communications Projects Update

I. COMMUNICATIONS PROJECTS UPDATE

- New website
- Principals trained to update their pages on the website
- PowerSchool
- KO newsletter mailed
- Employee newsletter
- Construction Project
- Volunteer clearances

Personnel Report

PERSONNEL REPORT – Mr. David Hommrich

The following action items will be considered at the August 18, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Resignations

I. RESIGNATIONS

1. Professional Employee

Kaitlin Hogel

It is recommended that the Board accept the letter of resignation from **Kaitlin Hogel**, Mathematics, Grade 8, Keystone Oaks Middle School, effective July 20, 2015.

2. Classified Employee

Erin Rebish

It is recommended that the Board accept the letter of resignation from **Erin Rebish**, Health Aide, Myrtle/Keystone Oaks Middle/High Schools, effective July 22, 2015.

Appointments

Professional Hires

Eric Davidson
Caitlin Irvine
Abigail Rohe
Jamie Snyder
Ellie Tecza

Evening Custodial
Supervisor
Michael Hurley

Curriculum Leaders
2015/2016

II. APPOINTMENTS

1. Professional Hires

In compliance with *Board Policy No. 404 – Employment of Professional Employees, and the Keystone Oaks Education Association Agreement 2011-2016*, the Administration recommends the employment of:

Eric Davidson
Autistic Support – KO Middle School
August 20, 2014
Salary - \$43,500.00 (M, 16)

Jamie Snyder
Grade 4 – Myrtle Elementary
August 20, 2015
\$43,750.00 (B, 15)

Cailin Irvine
Kindergarten – Aiken Elementary
August 20, 2015
Salary – \$42,750.00 (B, Level 16)

Ellie Tecza
Autistic Support – Myrtle Elementary
August 20, 2015
Salary - \$43,750.00 (B, Level 15)

Abigail Rohe
Kindergarten – Dormont Elementary
August 20, 2015
Salary – \$43,000.00 (B+24, Level 16)

2. Evening Custodial Supervisor – Michael Hurley

It is recommended that the Board approve **Michael Hurley** as the Evening Custodial Supervisor at a salary of \$37,000.00 with benefits, effective August 1, 2015 through June 30, 2017.

3. Curriculum Leaders 2015/2016

In compliance with the *Keystone Oaks Education Association Agreement 2011/2016 Article XXVI-Curriculum Leaders*, it is recommended that the following teachers be approved as Curriculum Leaders for the 2015/2016 school year:

<u>Employee</u>	<u>Grade/Subject</u>	<u>Compensation</u>
Mary Poe	Kindergarten	\$3,000.00
Kellie Dawson	First Grade	\$3,000.00
Patty Peterson	Second Grade	\$3,000.00
Jamie Barbin	Third Grade	\$3,000.00
Kristie Rosgone	Fourth Grade	\$3,000.00
Jennifer Harke	Fifth Grade	\$3,000.00
Lisa McMahan	English 6-8	\$1,500.00
Jennifer Bogdanski	English 9-12	\$1,500.00
Jennifer Watenpool	Family/Consumer Science & PE	\$3,000.00

Heather Hruby	Fine Arts – Visual Arts	\$1,500.00
William Eibeck	Fine Arts – Music	\$1,500.00
Michele Lowers	Foreign Language & ESL	\$3,000.00
Kevin Gallagher	Math 6-12	\$3,000.00
Tricia Kreitzer	Science 6-12	\$3,000.00
Joan Young	Social Studies 6-12	\$3,000.00
Michael Magri	Tech, Business & Library Science	\$3,000.00

- A discussion by Board Members followed regarding the Curriculum Leaders.

Substitute Teachers

4. Substitute Teachers

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, it is recommended the Board approve the following individuals as substitute teachers and substitute nurses for the 2014/2015 school year:

<u>Name</u>	<u>Subject</u>
Arzenti, Rosa	Pre K-4
Barley, Benjamin	Elementary
Baroffio, Alisa	Elementary
Bolton, Christina	Elementary
Brestensky, Lisa	Elementary/Special Education
Browsers, L. Blithe	Music
Carmosino, Angela	Pre K-4
Cuccaro, Yvonne	Elementary
DeLauter, Ashley	Elementary/Reading Specialist
Doyle, Emily	Health/Physical Education
Eveges, Emily	Early Childhood
Goins, Lynnelle	Secondary Math
Griffith, Nina	Elementary/Reading Specialist
Henigman, Courtney	Elementary/ML Math/ML English
Hirschinger, Katherine	Elementary
Hogben, Scott	Tech Ed
Jaworski, Emily	PK-4
Kakel, Charles	Social Studies/English/ML Math
Kalakos, Kristen	Elementary
Kaminski, Kristen	PK-4
Kuglar, Jennifer	Elementary/Special Education
Lydon, Kathleen	Elementary
Marchick, Joseph	General Science/Social Studies
Mihalsky, Dena	Elementary/Special Education
Moore, Joann	Elementary
Morgan, Barbara	Elementary
Nee, Margaret	Social Studies
Oberst, Terry	Special Ed/English
Over, Lisa	Secondary Math

Polens, Alexandra	Elementary
Ramsey, April	Elementary
Ranade, Madhura	Secondary Math/ML Math/Chemistry/Science
Reft, Dennis	Elementary/ ML Math
Schneider, Benjamin	Art
Selepack, Jennifer	PK-4
Shephard, Elizabeth	PK-4
Smith, Theresa	Elementary
Streitmatter, Matthew	Secondary History/French
Timbario, Phyllis	Elementary/Reading Spec/ML Eng
Vetter, Patrick	Music
Walsh, Jaclyn	Elementary
Wood, Kimber	Pk-4/Special Education
Zoller, Sally	Elementary/Special Education

Project Succeed

5. Project Succeed

It is recommended that the Board approve the following individuals as Project Succeed instructors for the 2015/2016 school year:

Joshua Kirchner	Mathematics (1 st and 3 rd Quarter)
Danielle Kandrack	Mathematics (2 nd and 4 th Quarter)
Lynn Heasley	Career Awareness
Linda Capozzoli	Career Awareness Assistant
Richard Heilmann	English
John Murphy	History/Social Studies
Michael Orsi	Special Education
Matthew Erkel	Science
Beth Smith	Computer Education

Food Service Personnel

6. Food Service Personnel

In compliance with *Board Policy No. 504 – Employment of Classified Employees*, it is recommended that the Board approve the following individuals as Food Service employees for the 2015/2016 school year:

<u>Name</u>	<u>Hourly Wage</u>
Ann Amoroso	\$11.29
Trista Boyes	\$15.00
Ryan Briggs	\$18.40
Tracee Burrel	\$9.49
Tina Conn	\$9.90
Lori Donahue	\$8.92
Gina Delfine	\$12.50
Frances Edwards	\$11.83
Laura Gibson	\$10.25
Jodi Hoffman	\$9.19

Kathy Hrivnak	\$9.08
Sandy Kaminski	\$13.13
Jennifer Lashley	\$16.00
Kris Malia	\$10.25
Lynn Mathew	\$10.50
Jennifer McIntyre	\$9.45
Tammy Oswalt	\$10.30
Barbara Routh	\$9.19
Eileen Shields	\$9.69
Tracey Slagle	\$12.60
Kim Stubinger	\$10.25
Penny Walters	\$11.29

Substitute
Paraprofessionals and
Secretaries

7. Substitute Secretaries and Paraprofessionals

In compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, it is recommended that the Board approve the following substitute secretaries and paraprofessionals for the 2015/2016 school year:

Eileen Crossey Secretary/Health Aide
Theresa Roche Secretary

Substitute Custodian

8. Substitute Custodian

In compliance with *Board Policy No. 505 – Employment of Substitute and Short-Term Employees*, it is recommended that the Board approve **Dejon Moore** as a substitute custodian, effective July 27, 2015.

Athletic Coaches

9. Athletic Coaches

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016*, it is recommended that the Board approve the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2015/2016 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
David Bender	Girls Tennis Head Coach	\$4,190.00
Andrew Bochicchio	Girls Tennis Assistant Coach	\$2,755.00
Andrew Bell	KOMS Football Assistant	\$3,275.00

Extra-Duty Appointments

10. Extra-Duty Appointments

It is recommended that the Board approve the following individual as per the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section C: Activities Positions and Compensation*, for the 2015/2016 school year:

Jesse Sieff	Percussion Coordinator	\$1,800.00
Chelsea Fredrickson	Kaydeens	\$1,550.00
Chelsea Fredrickson	Silks	\$1,650.00

Finance Report

FINANCE REPORT – Mr. Daniel Domalik

The following action items will be considered at the August 18, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

**Accounts Payable
Approval Lists as of
July 31, 2015**

I. ACCOUNTS PAYABLE APPROVAL LISTS AS OF JULY 31, 2015

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A.	General Fund as of July 31, 2015 (Check No. 49000 – 49281)	\$1,503,234.58
B.	Risk Management as of July 31, 2015 (Check No. 2000 – 2004)	\$844.62
C.	Food Service Fund as of July 31, 2015 (Check 9000 – 9016)	\$12,700.08
D.	Athletics – No change as of July 31, 2015	
E.	Renovations as of July 31, 2015 (Check No. 1500 – 1504)	\$334,954.99
	TOTAL	\$1,851,734.27

For Information Only

Please note that all checks are from the First National Bank account, effective July 1, 2015.

**Accounts Payable
Approval Lists as of
August 11, 2015**

II. ACCOUNTS PAYABLE APPROVAL LISTS AS OF AUGUST 11, 2015

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A.	General Fund as of August 11, 2015 (Check No. 49282 – 49344)	\$297,298.45
B.	Risk Management as of August 11, 2015 (Check No. 2005)	\$31,037.58
C.	Food Service Fund – No change as of August 11, 2015	
D.	Athletics – No change as of August 11, 2015	

E.	Renovations as of August 11, 2015 (Check No. 1505 – 1506)	\$39,940.50
	TOTAL	\$368,276.53

- A discussion by Board Members followed regarding information on the state budget.

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

The following action items will be considered at the August 18, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Change Order for Myrtle Elementary School Improvement Project

I. CHANGE ORDER FOR MYRTLE ELEMENTARY SCHOOL IMPROVEMENT PROJECT

It is recommended that the Board retroactively approve a change order (as stated in the June 25, 2015 Business/Legislative Meeting) for Myrtle Elementary for additional work to the storm drainage improvement project at a cost of \$51,792.38.

Change Order for Concrete Sidewalk Administration Building

II. CHANGE ORDER FOR CONCRETE SIDEWALK – ADMINISTRATION BUILDING

It is recommended that the Board approve a change order to replace the additional existing concrete sidewalk at the front of the Administration Building (Keystone Oaks High School) at a cost of \$3,052.36.

Change Order for Concrete Sidewalk & Curb – KOMS/KOHS

III. CHANGE ORDER FOR CONCRETE SIDEWALK & CURB –MIDDLE/ HIGH SCHOOLS

It is recommended that the Board approve a change order to replace existing concrete sidewalk and curb on westerly side of the access drive located between the student parking lot and the gymnasium at a cost of \$9,793.64.

Tractor Purchase

IV. TRACTOR PURCHASE

It is recommended that the Board approve the purchase of a new tractor at a cost of \$30,364.82 (state pricing).

- A discussion by Board Members followed regarding another change order.

Public Comment

PUBLIC COMMENT - None

Adjournment

ADJOURNMENT

On the motion of Ms. Lindsey, seconded by Mr. Howard, the meeting was adjourned at 8:59 p.m.

Motion passed 9-0

Respectfully submitted,

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary